

Fiscal Issues Help Sessions

Montana GEAR UP is pleased to offer technical assistance to **clerks, administrators, and liaisons** on fiscal issues relating to the GEAR UP Program. All sessions are presented by Kelly Hert, OCHE Federal Accountant.

Why should you attend?

- To alleviate confusion about GEAR UP fiscal requests
- To make your accounting as painless as possible
- To obtain clarification regarding forms and financial records
- To learn about Match...what is allowed and how to document it!
- To voice your concerns, frustrations, suggestions, and questions

Locations & Dates

Billings

November 16th Tuesday 8:30-10:30 a.m. Room B-2
MSU-B College of Technology, 3803 Central Avenue

Great Falls

November 17th Wednesday 9:00-11:00 a.m. Room G45
MSU-Great Falls College of Technology, 2100 16th Avenue

St. Ignatius

November 18th Thursday 9:00-11:00 a.m.
St. Ignatius High School, 4th and Blaine Streets

Please confirm your attendance by Nov. 12 :

- Phone: (406) 444-0321
- Email: khert@oche.montana.edu
- Montana GEAR UP school personnel will be reimbursed for travel, lodging, and meals upon receipt of a travel voucher.

